

## River School Family Foundation Meeting Minutes

Zoom Meeting

5:45-7pm

Tuesday, September 22, 2020

Maureen Theunissen, Recording Secretary

Agenda Items	Notes	Action
Welcome & Additions to Agenda and Intros	Add: Discuss opportunity for fundraising Parent Advisory Committee (PAC) update from Gina	
Approval of Meeting Minutes (Maureen Theunissen) 5 min	<i>Approval of August 25th Meeting Minutes</i> <ul style="list-style-type: none"><li>Megan motioned, Lisa seconded, motion approved</li></ul>	
Principal Report (Cathy Adams) 10 min	<ul style="list-style-type: none"><li>Thank you to the parents for the generous donations made to faculty and staff- Came at a great time and was very appreciated from everyone! Michael Rothford is taking over for percussion, but he teaches choir, so some of the kids might switch to a different elective. Tammy McMurty is new 6<sup>th</sup> grade teacher and she is making connections with students. Hoping to have new art teacher hired soon. Offer is out.</li><li>She had a successful coffee with principal with 18 attendees. Phase 2 questions will be answered next week in NVUSD town hall. The teacher meeting still left a lot of open questions. She does know that the schedule will be consecutive days in am or pm with Wednesday's off (school cleaning). Cathy is hoping that the staffing will work out but no clear answers yet.</li><li>How are teachers feeling in general? Is there PPE? Yes, they have PPE and there are masks, shields and sanitizing is done frequently. Waiting to hear from food service to find out if students can get food at least once a week. What can parents do to support? Please make sure kids understand all the rules and know they will have to wear masks at school</li></ul>	
Staff & Admin Report (Stacy Eichner) 5 min	<ul style="list-style-type: none"><li>Stacy wrote up a report that is posted on Parent Square so please review. How are teachers building community? Games, daily check ins, physical responses, stress check in, greetings or getting to know you slides. Teachers are getting creative with activities! Teachers are working on keeping things positive and happy for the kids. Thank you, Stacy, for gathering this feedback for us. We appreciate the fun stuff teachers are incorporating.</li></ul>	
President Report (Laura Webb) 15 min	<ul style="list-style-type: none"><li>Long term legacy plan- We are sitting on a fair chunk of money due to previous fundraising. Want to figure out what to spend this money on like things that district won't pay for or some type of legacy project. If we decide to reinvigorate the pledge process, when would we make ask? How do we message? What is the intended use of fundraising? Also need to avoid communication fatigue with parents. Gina mentioned that in the PAC meeting the district may need more PPE, cleaning supplies, and testing funds for staff and this would possibly be something to consider. Also, need to make clear that we are not asking families who are out of work or lost their homes to fires to donate. Cathy said no expectations that school sites need to supply the PPE. We have more than we need for now. We have to decide whether we want to fund eminent needs versus long term legacy projects. Try to figure out what we are allowed to fund</li></ul>	Laura will post request for committee lead to explore how we will spend our existing funds that we have in savings – committee to form and present ideas

	<p>versus what we need. Laura is suggesting that we should put a committee together to pull ideas together and vet them before presenting to school parents to be voted on. Everyone agreed.</p> <ul style="list-style-type: none"> <li>○ Virtual fundraiser- Met with Dev Sidhu and Michelle Dahlberg to talk about the fundraiser- Need to move through the inventory that is taking up space in Dev's house and workplace. Would like to run the auction from Nov 1-8 and try to move through these items. Need help with marketing from school and we need a photographer to take pictures of items.</li> <li>○ Fundraising Opportunity- Napa Fairgrounds is looking to recruit volunteers for their drive-in initiative- would like schools to donate hours to staff drive-in and raise money for the school. 6 hours of time per day for shows at night (Th-Sun) \$1000/night for 6-8 volunteers max. Drive though will run from October through December</li> <li>○</li> </ul>	<p>for long-term legacy projects.</p> <p>Laura will post request for some parent help with virtual auction (photographer to photograph items and volunteers for item pickups)</p> <p>Laura to follow up on Napa drive in fundraising opportunity</p>
Treasurer Report- (Scott Gay)	<ul style="list-style-type: none"> <li>○ Closing 2019 audit- In process of closing the audit, closing the books from charter to district school foundation.</li> <li>○ Closing of outstanding Umpqua account- In process of getting new names on the account and also filing new state paperwork so that the address and name are correct.</li> <li>○ Insurance update- Did a full review of insurance and its updated to reflect current situation at River now. Removed some personal property that we no longer own so it's \$500 savings.</li> <li>○ River Wear is being sold and new software being used so it is easy to keep track of.</li> <li>○ Putting a nonprofit credit card application together so that small subscription based line items can be handled with foundation credit card and not board members personal cards. Will be \$500 limit.</li> <li>○ River Wear- We are using Wix to run our website and added the store to it to sell the shirts. We are at \$1000 in orders. Fulfillment is a little tricky, but the PayPal and credit card is all connected to QuickBooks. We have a separate e-commerce fund.</li> <li>○ Would like to add additional River items like bumper stickers, masks, etc. Our current items were sourced from Coliseum. Would like to keep things local. Gina has source for car magnets and masks. Will forward to Stacy. We will need a volunteer to lead procurement of additional River Wear items to sell.</li> </ul>	<p>Laura to solicit volunteer to help with River Wear</p>
Art at River (Cathy Adams on behalf of Rina Faletti) 10min	<ul style="list-style-type: none"> <li>○ Rina unable to attend- Update from Cathy Adams- Rina is an Art Historian in the Cal State system- She wants a more professional approach to art on campus. Wants to curate professional art on campus for kids to interact with and see and learn about. Rina would help with finding artists. Need to find spaces to display it but it would be amazing for the kids. Would like to use local artists and collaborate with River art teacher to bring engagement into classroom. Lisa suggested that artists do a video so kids can learn about art and artist. Rina would rotate artists throughout the year.</li> </ul>	

Community building at River (Maureen Theunissen) 10min	<ul style="list-style-type: none"> <li>Maureen presented a list of ideas that we would like to get the teachers feedback and also find out what the students would enjoy. Can we have a survey done with teachers and students?</li> </ul>	Maureen to follow up on getting feedback on ideas
Committee Reports a. PAC Report (Gina and Marilyn)	<ul style="list-style-type: none"> <li>Technology- There will be accelerated technology training with an emphasis on equity. Teachers have new laptops, web cams, and ability to run the campus remotely is coming online. There is a new science adoption coming in December. Star assessments are coming in Math and English that will help educators and parents with kids learning. Would like to see the communication going out that the time for kids attending school is 8:10 to 2:50 five days a week. Lots of parents are pulling kids out during school hours. Teachers will be receiving a blue tooth microphone and an iPad for the zoom class to teach kids at home. They are still missing information from about 2000 families district wide. Dr. Mucetti said school is going to be very different for kids and it's going to feel very different and the kids might not like the way it feels. All campus's have about 2 months of PPE available.</li> </ul>	

**Next Meeting: October 20<sup>th</sup> 5:45pm-7pm via Zoom**

Mark your calendars: RFF meetings scheduled for 2020/21

November 17th

December 15th

January 19th

February 16th

March 16th

April 20th

May 18th