

River School Family Foundation Meeting Minutes

Zoom Meeting

5:45-7pm

Tuesday, October 20, 2020

Maureen Theunissen, Recording Secretary

Agenda Items	Notes	Action
Welcome & Additions to Agenda and Intros	Marilyn wants to give an update on PAC meeting and campus beautification idea	
Approval of Meeting Minutes (Maureen Theunissen) 5 min	<i>Approval of September Meeting Minutes</i> <ul style="list-style-type: none">Megan motioned to approve, Stacey seconded	
Principal Report (Cathy Adams) 15 min	<ul style="list-style-type: none">Complete staffing as of tomorrow- 18.5 teachers at River. Hollie Hardwick will be teaching Art at River and Harvest. We will be welcoming back 130 students for afternoon cohort on Monday. Signs and other markings have been done on campus. There are a lot of meetings to make opening campus safe (example: custodial meetings and other safety meetings)Possible closing of Harvest Middle School- This decision was tabled but there is going to be more discussions about the school closing. Harvest will be open next year. Cathy is not sure about how this will impact River. Need \$2 million to make up deficit. Question: How much bigger will River grow according to the plan? We are at 180 students in 6th grade, but smaller for 8th grade. River could become a boundary school because of this development.The protocols are going to continue for a long time because the different phases are going to still need a lot of these best practices.	
Staff & Admin Report (Stacy Eichner) 5 min	<ul style="list-style-type: none">Stacy did not ask for a report from teachers about anything because they are very busy getting ready for kids coming back to school.Building communities survey- resilient art show, virtual talent show, virtual bandana days were voted on as top 3 ideas teachers supported. Maureen would like to see the virtual talent show go in the spring. Try to get one of the other 2 ideas executed before the Christmas break.The teachers are not sure what they need right now and not sure about \$600 and how to use it. There are a lot of follow up questions that need to be answered. Laura cited Mrs. Burton's idea to get funding for a book she'd like to read about teaching successfully in a virtual environment. Hopefully this will spark ideas with other teachers and requests will be a way parents and staff can share ideas. Cathy said there is a need by the teachers, but they haven't submitted forms yet. Laura will give a 5 min briefing in next staff meeting and submit a reminder on the process via email.	Maureen will follow up on next steps. Laura- clarify rules for spending money
Treasurer Report- (Scott Gay) 10 min	<ul style="list-style-type: none">Closing 2019 audit/next steps – Audit is completed and signed. Working on 2019-20 tax returns. Will be extended to May.Umpqua account closed/balance and next steps – Funds have been moved to the Bank of Marin- consolidated to one checking account, one money market account and one e-commerce account for paypal activities.Bank of Marin CC/ \$ limit and purpose – This is open, \$2000 credit limit to handle monthly subscriptions so that we can cut down on operations being on board members personal accounts.	Scott- Statement of activity for future meetings

	<ul style="list-style-type: none"> Blue Note – outstanding deposit \$1346 being held at Blue Note for the fundraiser- this hasn't been reimbursed and there is not a response from the venue. This item is still pending. Income statement items- Will be releasing a statement of activity for looking at income versus budget moving forward at these meetings. 	
President Report (Laura Webb) 15 min	<ul style="list-style-type: none"> Recruiting for board participation. Need to start recruitment process for new board positions. Don't know the process yet but would like to send a note out to this group in who is interested in joining board. We are hoping some current members would like to step into these roles. Virtual fundraiser - Laura, Dev and Michelle Dahlberg are putting together packages. There will be about 30 packages – goal is to get the items out the door, less about fundraising. There will be an email to offer refunds for those who purchased tickets. If no response, it will be a donation. Using a site called Bidding Owl to run event. November 1-8 is the auction week. Auction thank you letters- would like to do nice quality designed thank you notes to send out rather than handwritten cards due to covid. Drive in movie is not going to happen because dates filled up quickly and we wanted to support organizations that needed money more than us. 	Laura- email to board and committee to get interest in taking on open positions for next year
Committee Reports a. River Wear (Stacy) b. Long term legacy planning (Tony)	<ul style="list-style-type: none"> River wear- Tony, Sharon and Stacy talked about the logistics at Coliseum. Stacy had a proposal to share. Going to review catalog orders so that parents can have more choice in what they order. Create a spirit wear store and also have some extra stock in the store. There will be a curated list to create a catalog store that allows us to order different items. The items will be vetted by board members. Long term legacy- Laura O. and Tony P. have taken on this project. They have outlined a process which they will review with Cathy. Need to create the boundaries of what is possible. Haven't gotten too far into it yet but want to have a combination of projects to pursue. 	
Discussion- Art at River (Rina Faletti) 10min	Rina shared a google document with her thoughts. Will share with group. Art Galleries at River. Curated artworks by established artists that will displayed on campus. Members of River community will be able to talk about art on display through teaching and learning program. We need to abide by district rules and find out what is possible. Would like to have a permanent gallery that rotates local artist work and teach kids about the work. Hands on art will be tied to professional artists and the art organizations. The foundation will need to have a plan in place on how this works. Want to get some key partners in the community to help out with this idea. Reaching out to Di Rosa foundation and the Arts council napa valley. Please reach out to Rina for questions and comments. Would like to have a museum quality art for kids to engage with and learn about as a long term goal. Also reaching out to Hess.	Rina to collaborate with Hollie on Art program
Campus beautification- Marilyn (5min)	Marilyn- showed an example of student created tiles from another school : tiles decorated the school site and was used as a fundraiser.	
PAC Meeting- Gina	Talked about re-opening and the transition to hybrid meeting and the schedule. Cleaning processes and the HVAC filter changes every 3 months. They have secured free testing for the staff. Some teachers will be teaching from home who have been given a medical allowance. There will be the idea of a hub. Parents have to fill out a daily health screening for kids to attend. They are testing health screening process tomorrow district wide. They have plenty of PPE. One student in restroom at a time. Admin will be out on campus during passing periods. Will be enforcing masks on campus. They can't legally allow kids to wipe desk but can't legally force teachers to wipe	

	desks either so there is a gap. Steven believes that there are few times where kids are using same desk on the River campus.	
Public comment (5min)		

Next Meeting: November 17th 5:45pm-7pm via Zoom

Mark your calendars: RFF meetings scheduled for 2020/21

December 15th

January 19th

February 16th

March 16th

April 20th

May 18th